

Before the huddle starts test the resource handoff.

A one-page check for a general quality-improvement resource point. Keep patient information and restricted project details in your organization-approved systems.

RESOURCE POINT

General hub or index: _____

Resource owner: _____ Review date: _____

CHECK BEFORE IT GOES ON THE FOLIO

- ☐ The destination contains general team resources: a planning template, method reference, meeting checklist, or owner index.
- ☐ One person owns the destination and knows how to update or retire it.
- ☐ The intended team audience can open the resource using its usual approved access.
- ☐ The NFC tag opens the correct page from a compatible phone at the actual placement point.
- ☐ A staff member can still find the resource if the tap does not work.
- ☐ The page contains no patient information, clinical measures, credentials, or restricted project details.

IF THE TAP FAILS

Where can the team find the same resource another way?

Planning worksheet only. It is not clinical guidance, a quality system, or a patient-care tool.